



# The Growing Place Preschool

## Registration Form

(Please print clearly)

Child's Name: \_\_\_\_\_ Registration Date/Time: \_\_\_\_\_

Male  Female  Birth date: \_\_\_\_\_ Primary Phone: \_\_\_\_\_

Parent/Guardian 1: \_\_\_\_\_ Relationship to child: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Other: \_\_\_\_\_ Email: \_\_\_\_\_

Opt in for Text Message Notifications      Mobile Network: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Parent/Guardian 2: \_\_\_\_\_ Relationship to child: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Other: \_\_\_\_\_ Email: \_\_\_\_\_

Opt in for Text Message Notifications      Mobile Network: \_\_\_\_\_

Address (if different): \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Registration Requests (not guaranteed): \_\_\_\_\_

How did you hear about The Growing Place? \_\_\_\_\_

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### For Office Use Only:

Registration Fee: \$\_\_\_\_\_ Ref #: \_\_\_\_\_ June 2021: \$\_\_\_\_\_ Ref #: \_\_\_\_\_

Program: \_\_\_\_\_ Days Enrolled: \_\_\_\_\_ Classroom: \_\_\_\_\_

Comment: \_\_\_\_\_

\_\_\_\_\_





## The Growing Place Preschool

### Admissions Agreement

All classes at The Growing Place run academic year, September to June. Children will be placed in a class according to their birthdate and will not move up until the following academic year.

1. I (We) enclose the **non-refundable** annual registration fee (\$125 for Preschool Program and \$50 for Parent Toddler Program) and June 2021 tuition. **June tuition becomes non-refundable after September 1<sup>st</sup>, 2020.**
2. **Tuition is divided into 10 equal payments and remains the same for the 10 months of the academic year (September-June) even though there may be holidays or vacation days.** No make-up days or refunded tuition will be permitted for absences due to sickness, personal reasons, public holidays, or closures for emergencies decided by the school or Community Care Licensing.
3. Tuition payments must be made by Visa, MasterCard, automatic payment via Tuition Express, cash, or personal check by the 10<sup>th</sup> of each month. There will be a late fee of 10% for any tuition received after the 10<sup>th</sup> of the month unless prior arrangements are made with administration. Should tuition not be received by the end of that month, another notice will be sent, stating that payment must be received by the end of the following month or your child will no longer be able to attend.  
**A \$32.00 fee will be charged for a returned check or declined credit card.** The Growing Place includes a 30-day provision to increase the tuition. The parent/guardian will receive a written notice indicating any basic rate change 30 calendar days prior to effective date.
4. Family Discounts- Families with more than one child enrolled may receive a 5% discount on the tuition for each additional child after tuition has been paid for the child with the highest regular rate of tuition.
5. Notification of Withdrawal- Parents/ Guardians must give The Growing Place 30 days written notice if they plan to withdraw their child from school. With 30 days notice, June tuition may be applied to last month's tuition. If you choose to withdraw your child from school after March 31<sup>st</sup>, you will owe the remainder of your tuition payments through May. We are unable to fill our open slots after April 1<sup>st</sup>.
6. Basic Services Provided- The Growing Place Preschool is licensed by the Department of Social Services and the State of California. The operation is non-discriminatory, admitting all children 18 months of age to 5 years of age without regard to race, gender, religion, or ethnic background. The Growing Place promotes learning through intentional, carefully planned learning experiences that enhance the social, emotional, physical, and intellectual growth of each child in a nurturing environment.
7. Medical Services Provided- The Growing Place is licensed to provide non-medical care & supervision to children. The school is able to provide some incidental medical services to a child which may include, but is not limited to, inhaled medication and Epi-pens. Such incidental medical services will be offered after full consultation with the parents and the child's personal physician to ensure that the child's needs can be fully met while in school.
8. Immunizations- **Immunizations are required by the State for all children. All Immunization records must be current and on file before your child may attend.**
9. Rights of State Licensing- The licensing agency shall have the right to inspect in regard to specified health and safety codes. The licensing agency has the authority to inspect all clients or staff records without prior consent. The licensee shall make provisions for private interviews with any client including children and staff members and for the examination of all records relating to operations of the facility. The Department of Social Services Licensing Agency shall have the authority to observe the physical condition of the client including conditions which could indicate abuse, neglect, or inappropriate placement, and they may also have a licensed medical professional physically examine the client.
10. Parents' Rights- Parents/Guardians upon presentation of identification, have the right to enter and inspect the child care facility, in which their child is receiving care. The law prohibits discrimination or retaliation against any child or parent/guardian for exercising their right to inspect. The law requires that parents/guardians be notified of their right to inspect. The law requires that this notice or parents' rights to enter and inspect be posted in the facility in a location accessible to parents/guardians. The law authorizes the person in charge of the child day care facility to deny access to a parent/guardian under the following circumstances: the parent/guardian is behaving in a way which poses a risk to children in the facility, or the adult is a noncustodial parent and the facility has been requested in writing by the custodial parents not to permit access to the noncustodial parent.

11. Personal Rights- Each child receiving services from a Child Care Center shall have rights which include, but are not limited to, the following: To be accorded dignity in his/her personal relationship with staff and other persons. To be accorded safe, healthful, and comfortable accommodations, furnishings, and equipment to meet his/her needs. To be free from corporal or unusual punishment, infliction of pain, humiliation, intimidation, ridicule, coercion, threat, mental abuse, or other actions of a punitive nature, including but not limited to: interference with the daily living functions, including eating, sleeping, or toileting, or withholding of shelter, clothing, medication, or aids to physical functioning. To be informed, or to have the authorized representation informed by the licensee of the provisions of law regarding complaints including, but not limited to, the address and telephone number of the licensing agency's complaint receiving unit, and of information regarding confidentiality. Licensing Agency to Contact for complaints:

Community Care Licensing  
6500 Hollister Ave., Suite 200, MS29-09  
Goleta, CA 93117  
805-562-0400

12. I/We agree that Child Development students may observe or have my child participate in activities assigned by their college classes (i.e. sharing a story). The students will always be under the supervision of The Growing Place teachers.
13. Class Rosters- Class Rosters will be available on each class photo sharing site. The families in each individual class will be the only ones able to view the roster. The roster will include parent's names, child's name, primary phone, and email.
14. Photo Taking Wavier- Photos are taken of children in the classroom and at events to document learning and activities. Photos may be posted on Facebook, private class photo sharing sites, or bulletin boards at school. Sign the agreement if you agree to allow us to use your child's photos in these ways.
15. I/We agree to maintain the sign in/sign out sheet on a daily basis with a legible signature each day my child is in attendance.

## **Tuition Rates**

### Parent Toddler Rates

Annual Registration Fee- \$50

1 day/wk: \$110/month

### Preschool Rates

Annual Registration Fee- \$125

5 days/wk: \$615/month

4 days/wk: \$510/month

3 days/wk: \$420/month

2 days/wk: \$315/month

Early Care (8 a.m.-9 a.m.)- \$10/hour billed at the end of each month

Extended Care (12 p.m.-4 p.m.)- \$10/hour billed at the end of each month